

St. Clare Parish Council Minutes

October 20, 2011

- I. **Opening Prayer**- Julie LeBrun
 - a. Attendance: Julie L., Charles H., Jon P., Bob R., Margie S., Father Flanagan, Diane Z., Jody B
 - b. Absent: Eileen C., Keith, Ben W., Ed L.

- II. **Review and Approve September Minutes**
 - a. Timing for publishing minutes
 - Minutes will now be typed and emailed to president of council within ONE week of meeting. Feedback on these minutes must be given by the following MONDAY.
 - Motion to approve minutes made by J. LeBrun and seconded by Bob R.

- III. **Schedule for Council Members at Mass**
 - a. Oct 23 - Jon Pryor
 - b. Oct 30 - Bob R.
 - c. Nov 6 - Margie S
 - d. Nov 13 – Julie L.

- IV. **Pastor's Report**
 - a. *Protocol*
 - Father distributed final/approved copy of protocol for changes at St. Clare Catholic Church. All edits/changes were made.
 - Copies will be sent to all committee chairs.

 - b. *FH Handicap Ramp*
 - Special presentation from Rita Brockmeyer.
 - Rita explained that the ramp is still a go with the original contractor. Waiting on schedule to be decided.
 - Rita explains that contractor was previously restricted to working only on Mon, Tues, and Wed. She asked if that could be changed.
 - Council agreed to whatever needs to be done. Father did ask for it not to be this weekend due to the Knights of Columbus function.
 - Rita then gave presentation on the history of the Guild and the timeline of the Guild.
 - She gave information on past fund raising functions and efforts made by the Guild to improve the Church and the community.
 - Rita B. then also presented the Financial Report from the Guild.
 - After presentation Diane Z, asked for Rita if the Guild could check on the downstairs FH window that was thought to have been "fixed" when the window project was implemented.
 - The BAZAAR will be on December 3rd

- Rita said the Guild will also look into a 'lock' for a chemical closet in the FH to lock up cleaning supplies.
- Rita B and council got into a "lengthy" discussion about the current/potential relationship between the GUILD and Parish Council. Overall conversation led to an agreement on better communication between the two groups.

c. New Music Director

- John R. is currently filling in as director but it's becoming overwhelming with other duties.
- Father wants to offer the position and it's to be a paid position (stipend).
- Questions were asked about hiring/who/will there be advertisement.
- Also, questions were brought up to why is this a paid position versus other positions.
- The position won't be advertised per Father Flanagan. Said he had someone in mind.

d. Ministry Night

- Father wants to have this on Nov 5th at 8pm but it may be too soon.
- He wants to use this night to "advertise" the needs of the church.
- Each ministry will "present" during that night to communicate what each group does and attempts to accomplish.
- Questions were asked about do we have current contact information for these committee heads.
- John R will get organizational chart to Father to help with making contacts.
- Council determined that we need to establish who is on each committee and communicate with to get a proposed date.
- This will help to ensure that all committee will be present at the Ministry Night.
- Ministry Night will not occur on the Nov 5th
- Proposed date will now be for Jan 15th ...on this date committee will have a calendar meeting (2-4pm)
- Next month meeting council will review committee and discuss those without representation.

V. Old Business

a. Organ Move

- Motion made to move organ by Julie L. Seconded by Charles H.
- Council went into OPEN discussion.
- Margie S. presented information/concerns from parish members.
- Margie asked the Music Literary Committee "why this move is absolutely needed?" "Why can't we make do with the space available?"
- Response from Ed Forester: The music ministry is to minister the music to the parish. The space is felt that it does not allow for appropriate communication between musicians during mass.

- Bob R. also made mention about how the area currently looks around the organ area.
- Response: The area could flow better if this move occurs. It would look neater and would allow for easier access to confessional.
- Margie then noted that there is no guarantee during the move that the organ will not be damaged.
- Response: Ed noted that “yes” there is no absolute guarantee. He did note that during the move that professionals who are knowledgeable about organs will be present.
- Margie also expressed a concern on behalf of a parish member...“is this move being made to be more aesthetic?” She noted that we need to be mindful of those feeling involved.
- Response: Ed agreed that feelings need to be taken to mind. He said he believed that some of the initial gut reactions were due to a lack of communication. However, this hasn’t been a slow decision. It’s been over 18 months for a decision. Also, if it’s such an “unwelcoming” move...it could be moved back.
- Margie expressed her concerns and felt that it’s the Music Literacy’s calling to make these decisions. Julie LeBrun agreed.
- Charles also mentioned again that this move will not cost the church anything other than the “tuning”. However, the organ is due for a tuning as well.
- Lastly, John R. noted difficulties during the “Installation Mass” and how difficult it was to interact/communicate with other musicians.
- VOTE TAKEN- Passed unanimously to move organ.

b. Announcement Proposal

- Margie S. presented info on how/what is acceptable/appropriate for announcements during mass.
- Margie noted from her information that no one wants to eliminate the personal feel of announcements. The announcements are an “enfleshment” of the church.
- Margie discussed the “negatives” of announcements. The trend seems to be people become saturated by info and begin to not pay attention.
- Margie then went over the announcement proposal.
- Diane Z. suggested that announcements be into the Parish office by Wed so they can be compiled for the weekend Masses.
- Margie then suggested for confirmation from office to be made.
- Discussion over how/who decides on what gets to be announced. Will there need to be exceptions?
- Discussion over when to do Birthdays, anniversary, etc announcements. These announcements will occur at the end of the mass.
- Jon P made motion to accept announcement proposals with the following changes.
 - *Birthdays/Anniversary/etc announcements will be moved to the end of Mass.*

- *Announcements from outside church agencies will be left up to Father.*
- *Announcements will not be limited to just 2.*

Proposal was seconded by Jodie B.

Passed unanimously.

VI. Committee/Group Reports

a. *Youth*

- Julie said the Youth want to paint their classroom. It was brought up that it will need to have KILZ put on it first.
- After some discussion about CCD placement the paint idea will be scratched. The Youth will take the “lobby” area downstairs for class so that 1st graders will have a classroom. The Youth will look at way to “decorate” that area. Possibly hang various crosses.

b. *Green Space*

- Margie said that the strawberry plants are in. Several comments were made on how nice the green space looks.

c. *Finance*

- Budget from this committee needs to be sent to the council.
- They will meet on November 3rd.
- Charles hopes to attend meeting and review expenses and funding.

d. *Peace/Justice*

- Repair Affair was a great success.
- Margie discussed break down of the event.
- The church contributed \$600 to the affair
- Fun was had by all.
- A big thank you to all especially to Isidro for being the team leader.
- Margie also brought up on Nov 17th there will be a meeting on Death Penalty Abolishment. Father will be attending this meeting. Meeting will be at the Friends Meeting House
- Sister Helen Prejean will be speaking at Berea College on March 29, 2012 and it was suggested that the Church try to host a pot luck at St. Clare that evening.

e. *Music*

- Jody B said that the choir is going to sing on All Saints Day.
- Nothing has been decided on advent.
- Jody B. also recommended having a Christmas Midnight Mass. She suggested a separate mass for children.

f. *Liturgy*

- Jodie will communicate between council and liturgy committee.

g. *Building/Maintenance*

- Diane said that the parking lot is going to be striped next week. All we have to do is to purchase the paint. There will be no cost for labor.

h. Hispanic Community-Icon Swap

- John R. reported that things are going well.
- A swap of the Lady Guadeloupe and St. Clare was brought up.
- John noted that Hispanic community has no problem with potential swap.
- A definite decision about the move figure swap will be made at next meeting. John R. will be in charge of getting this info into the bulletin.

i. Newman Club

- On October 28th-30th there will be a retreat at Camp AJ for Newman Club members

j. St. Clare Guild-Bazaar

- Rita said that there is a need for all donations (fruits & baskets).
- Guild will be again buying trees from St. McManis.
- She suggested we have a parish day where several go out to buy trees and deliver trees for parish.

VII. New Missal Implementation

- Father expressed that he felt new missal implementation was going well.
- He also commented on how well the changes are going in the music as well.
- Father does have a copy of the New Roman Missal. The most significant changes will be in the priest parts.
- Margie asked about some of the current wording. Father relayed that he isn't at liberty to make changes that were sent down (Reference: Constitution on the Sacred Liturgy Article 22).

VIII. Other Business

NONE

IX. New Business

- Father made note about some loose shingles on top of the church that need immediate attention. It was mentioned to ask Isidro to look at the shingles and to access the situation for immediate solution.
- Also, next meeting will be moved Nov 10th due to several council members being out for NCYC.

X. Closing Prayer- Diane Zekind

Next Meeting on Nov 10th Opening Prayer-Julie Minutes -Margie Closing Prayer-Charles