

September 15 , 2011

Parish Council Minutes

ATTENDANCE: The following council members were present.

Father Michael, Diane Zekind, Bob Rucker, Eileen Curran, Margie Stelzer, Julie LeBrun, Charles Homa, Jon Pryor, John Roche (Staff)

I. Opening Prayer – Bob Rucker

II. Review and Approve August Minutes

Minutes were read and approved. Correction on a typo was made.

Motion made by Charles H and seconded by Eileen Curran.

III. Schedule for Council Members at Mass

Sept 18th (Margie S.) Sept 25th (Jon P.)

Oct 2nd (Bob R) Oct 9th (Eileen C) Oct 16th (Julie L.)

IV. Pastor's Report

a. Protocol – Finalization and Implementation

Father Flanagan distributed a revised version of the protocol. He reviewed it with the Finance Committee at their last meeting and they made a few suggestions.

Motion made by Bob R and seconded by Charles H to approve the protocol with the revisions.

Vote was taken and passed.

b. FH Handicap Ramp

Father expressed his concerns over the handicap ramp and the status of the project. The previous Parish Council approved the construction or redoing of the ramp with concern that revising the outside ramp does not address the issues inside of the building. Father has attempted to locate a signed contract for the project but discovered it was never signed. Father has tried to call Bill Short (contractor) about meeting about the project but he has never returned a phone call.

Overall, there appears to be a lack of information on who/what/when/etc of actual completion of the ramp.

A suggestion was made to have the St Clare Guild relook at contractors, bids, and to potentially re-present the "idea" again to the council.

Discussion was also held over how to be compassionate to the work that has been done, but at the same time try to move forward with the goal of fixing the ramp.

Available council members will meet with the St Clare Guild to begin/complete "RAMP" discussion.

c. Use FH on Saturday Night

Father addressed the use of the Friendship Hall on Saturday night. Some of the evening events have created issues with parking as well as some noise issues during Mass time.

The Council decided to have the Friendship Hall unavailable after 6pm on Saturday. A motion was made to have Hall closed after 6pm on Saturdays by Jon Pryor and seconded Bob Rucker. A new draft of the FH usage policy will be finalized by the next meeting and implemented. Vote taken and passed.

Father also mentioned concerns over announcements and how to keep them from being overwhelming at the end of Mass especially since most of the announcements are in the bulletin. Margie is going to write a proposal for the next meeting on how to best handle announcements.

V. Committee Reports

a. Youth

Julie attended a Youth Group meeting in Lexington. She wants to get the word out to St Clare's youth about what things are going on within the diocese. Julie discussed how youth feel that are left out being able to be involved with the church and wants to find a way to get the church youth more involved with their church community.

This year's CCD start off is going to be "KICKIN FOR CHRIST" that will include a huge kick ball game and cookout.

b. Green Space

Volunteers will begin on Sept 24th planting plants in the green space. Over 100 plants will be going into the ground. So far, over 150 donors have sponsored plants and more money is coming in. The group also plans to work October 1st.

c. Finance

Charles attended the last committee meeting. The Committee has formulated the budget and a copy will be brought to the next Parish Council meeting for review. The next meeting is scheduled for November 3rd.

Diane asked that the Finance Committee contact all of the other committees to let them know what was approved for their specific budgets.

d. Peace/Justice

Margie noted that there appears to be funding and are now looking for volunteers in support of the Repair Affair on October 8th and 15th. See Cora or Pat for more info and there is a sign-up sheet in the Narthex.

e. Music-Moving of Organ in Church

Kris Hammons and Ed Forrester presented and led a discussion on moving the organ. Ed mentioned that they've consulted professionals who know about organs and that they too feel the move would not hurt the organ. The music committee has been asking to move the organ for over 18 months. The move is not just for aesthetics but also for practical purposes. In its current location, the organ clutters the space leading to the confessional. The cost to move would be no more than having it tuned since volunteers will make the move. Once moved, it would have to be tuned and it is due for maintenance. Margie brought up the concern of the move in the church and how it could affect people personally. The council decided to make a final decision at next month's meeting. During the time until the next meeting, the council is to talk to members in the parish to get their input so that the members can be fully informed of the intended move.

f. Liturgy

Father Flanagan discussed that there was an initial meeting on September 1s but only two other people attended. Father will promote this committee in the bulletin before their next meeting. Next month, the committee will visit the idea of having a ministry fair possibly in November.

g. Building/Maintenance

Committee has not recently met. They are waiting on approved budget from the Finance Committee before they move forward with projects for the year.

h. Hispanic Community

There was meeting at the end of August. Working on scheduling lectors and Eucharist ministers.

John Roche also discussed the swapping of the Our Lady Guadalupe icon with the St Clare icon before December 12th. He also discussed about keeping the decorations contained to the new space and keeping the space respected.

VI. New Missal Implementation

Presentations were given after the Saturday and Sunday Masses. An overview of new missal implementation and the distribution of a booklet were made to help members understand the changes. Some of the new music changes will begin Sept 18th starting with the Gloria.

VII. St. Clare Day of Recollection

The Top 11 concerns/ ideas from the Day of Recollection will be published in bulletin and online for others to review.

VIII. Other Business

a. Newman Club/RCIA update –John Roche

Oct 28-30 Plan to have a “Heart Speaks to Heart” service retreat.

Campus night will take place October 1st

RCIA is being held on Sundays in the Parish Office starting at 2:30pm.

b. Tri-Parish Picnic on October 1

Tri-Parish Picnic will be October 1 from Noon-4pm.

Food will be provided by Men’s Cooking group and then everyone a potluck.

Announcement needs to be made immediately

IX. New Business

Suggestion made that presentations have a capped time of 10-15 minutes.

Next meeting is Thursday October 20th at 7:00pm.

Opening Prayer: Julie Lebrun

Minutes: Jon Pryor

Closing Prayer: Diane Zekind

X. Closing Prayer – Father Michael Flanagan