

St Clare Parish Council Minutes

June 28, 2012 6:30 p.m.

Present: Fr. Flanagan, John Roche, Diane Zekind, Bob Rucker, Margie Stelzer, Charles Homa, Julie LeBrun, Eileen Curran, Elaine Bobzin, Javier Clavere and Tom Karasienski

I. Opening Prayer – Eileen

II. Introductions and welcome of new parish council members, Elaine Bobzin, Javier Clavere, and Tom Karasienski, and thanks to Eileen Curran for her service on council.

III. Reviewed and approved May minutes

IV. Schedule for Hosts at Mass

- a. July 1: Margie
- b. July 8: Elaine
- c. July 15: Javier
- d. July 22: Bob
- e. July 29: Jon
- f. August 5: Julie
- g. August 12: Tom
- h. August 19: Javier
- i. August 26: Margie
- j. September 2: Bob
- k. September 9: Tom
- l. September 16: Javier

V. Pastor's Report

- a. St Clare/Father Beiting Weekend – August 10th and 11th. Planning on-going. More help needed with organizing and advertising. Papal Blessing Certificate received to present to Fr. Beiting. Bishop Gainer will preside. John Malloy will M.C.
- b. Fr. Michael Travel: Will be going on retreat and visiting family July 15-29. Fr. Walt Bado will fill in on 7/15, 7/22, 7/28, 7/29 and Fr. Dennis Knight on 7/21
- c. Website Update: September 1, 2012 launch date. Only two committees responded with information to upload on website. Discussed having some way for people to update contact information through the website.

VI. Old Business

Revised St Clare Parish Council Constitution: Julie motioned and Eileen seconded to approve the revised parish constitution. A copy of the revised constitution will be placed in July 7th-8th bulletin.

VII. Committee/Group Reports

- a. Youth: Three youth attended Christian Leadership Conference and are preparing to have a kick-off for the youth in September. Once again, Julie discussed the need for someone else to take over youth ministry because her kids are aging out of that demographic. Much discussion about hiring a paid employee to coordinate youth ministry. Fr. Michael will approach the finance committee about budgeting for a youth coordinator. Julie could get together a job description if needed.
- b. CCD: John Roche is the liaison between the diocese and the parish. Emily Roche is resigning her position as CCD coordinator so a new coordinator will be needed.
- c. Finance – 2012-13 Budget completed. The budget as well as the 2011-12 annual report will be posted within the next couple of weeks.
- d. Peace/Justice – Did not meet since last council meeting so no updates.
- e. Music – No one on council currently representing music ministry. Will ask Trudy to submit a report for future parish council meetings.
- f. Liturgy – Javier volunteered to be the new Liturgy Committee liaison. Committee met two weeks ago to continue preparations for the celebratory liturgies on the week-end of August 10-11. Council discussed on-going problems with scheduling ministers. Javier emphasized the importance of reducing pre-mass stress by being more organized thus giving more time to spiritually prepare for the mass. Fr. Michael will contact John Pryor who had previously agreed to create an updated schedule of Eucharistic ministers.
- g. Building/Maintenance: Roof repair is near completion. Labor and supplies were all donated.
- h. Hispanic Community: Donation of Spanish lectionaries. General feeling that the Spanish speaking community is feeling more ownership of and inclusivity in the parish.
- i. Newman Club: No meeting but networking continues.
- j. St Clare Guild: Preparations for bazaar continues. Much appreciation expressed by the council for their tireless work with preparations for the bazaar and the beauty of the new ramp.

VIII. New Business

- a. July 4th Pig Roast: Potluck picnic beginning at 5 p.m. Ed Lafontaine will be oversee the roast.
- b. Parish Malaise: General agreement that the parish could use some support and re-energizing. Some discussion about small group prayer and study groups. Will bring the possibility of a parish renewal to the September whole parish planning meeting. Javier has worked with C.H.I.R.P. in a previous parish and will contact facilitators to see what their availability is should the parish decide to go that route.
- c. Ministry to parishioners who are ill or have lost a loved one: Discussion about better communication about those who are sick or who have passed away in the parish. Julie will post a sign-up list for those interested in being on a committee (via mealtrain.com) that provides meals for parishioners in times of need. Elaine will reinvigorate a parish notification system (phone tree/e-mail list) about those in need.

IX. Closing prayer – Charlie

Next meeting: September 20, 2012 at 6:30 p.m.

Opening prayer: Elaine Bobzin

Minutes: John Roche

Closing Prayer: Javier Clavere